Author Guidelines

<u>eLucidate</u> is the open access e-journal of the UK electronic information Group (UKeiG).

It is published twice a year and showcases and celebrates digital knowledge and expertise, ensuring that members from all sectors are savvy with R&D and innovations across the information industry.

UKeiG encourages the submissions about any of the topics covered by the journal. These include: digital literacy, effective information retrieval and search technologies, AI, enterprise search, social media, research support, scholarly communication and publishing.

UKeiG can't pay contributors, but you will retain your copyright and will be able to republish your work elsewhere.

Please follow these simple guidelines:

About our members

UKeiG's diverse membership includes library and information professionals at all levels of the UK workforce involved the creation, delivery and exploitation of digital information, search technologies, discovery tools and information retrieval, scholarly communication, training and service delivery.

The UKeiG demographic is cross-sectorial and comprises the private, commercial and public sectors, embracing schools, further and higher education, the NHS, healthcare and pharmaceutical industries, science, social science, law, finance, arts, humanities, public libraries, archives and museums.

UKeiG's popular <u>CPD workshop and course programme</u> features: AI, natural language processing, research support and scholarly communication, data management, search usability, digital marketing, digital presentation and teaching skills, infographics and blogging.

A key benefit of UKeiG membership is that the CPD workshops, courses and events provide 'crossover' insight and context from one discipline to another. Members can keep up to date with trends and developments outside of their core, day-to-day business.

Technical level

Although members rate themselves highly for technical awareness, they are typically users rather than creators of technology. Articles should not assume understanding of technical terms without explanation.

Length of article

Feature articles should be in the region of 1, 500-2, 500 words, but the editor is flexible on article length. Each article should be prefaced by a short summary/abstract.

What to write

The world is your oyster in terms of suggested themes and subjects if they reflect the disciplines and membership base articulated above. You should never assume that readers will be entirely familiar with your topic, so anything you can do to offer definitions, explanations, examples and context would be welcome. You should always hyperlink to suggested reading and alternative resources to enable readers to explore your article further.

While the obvious focus of the group is the UK electronic information sector, the industry, by its very nature, is global and international developments should be reported when they impact on the UK landscape.

The most valuable viewpoint you can give is that of a practitioner. While UKeiG welcomes theoretical debate, we are primarily a forum where peers can share their practical experiences and understanding. So, if something worked for you, tell the readership. If something didn't, tell the readership why not.

How to submit

Please e-mail your copy to the editor, Gary Horrocks at: <u>info.ukeiq@cilip.orq.uk</u>. Articles should be delivered in a simple Word, OpenOffice or RTF format. Hyperlinks to alternative/suggested content/references/further reading should be embedded in the text. Images and screen shots are welcome if they are of a high quality and illustrate a point or clarify a statement.

Rights

By submitting an article to eLucidate, authors grant UKeiG the non-exclusive right to publish the material in any format in perpetuity. However, authors retain full rights to their content and remain the copyright owner.

About you

Please provide a head shot (or logo) if you can, a brief biographical paragraph with links to further information and social media profiles, alongside an email address and job title/affiliation.

Editorial process

Your article will be copy-edited for spelling and for sense and clarity. If there are major edits to the article, the editor may return it to you for your comments and approval or invite you to make changes. The editor reserves the right to supplement any submitted copy with additional information and links if it improves the context and readability of any submission.

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