Author Guidelines

eLucidate is the journal of the UK electronic information Group. It is published three times per volume, around spring, summer and winter. It aims to keep members up to date with developments and innovations in the digital information industry, considering the impact on information professionals and consumers of e-information.

UKeiG encourages the submission of articles, reports and reviews about any of the topics covered by the journal. These include electronic resource awareness, information management, digital/information literacy, effective information retrieval and search technologies, intranets, social media, open access, e-publishing and e-industry research and development. UKeiG can't pay contributors, but you will retain your copyright and will be able to republish your work elsewhere.

Please follow these simple guidelines:

About our members

Our membership is eclectic and includes information professionals at all levels of the UK workforce involved in digital content management and awareness, information dissemination, training and service delivery.

The UKeiG demographic comprises academia, but also the private, commercial and public sectors, embracing schools, further and higher education, the NHS, healthcare and pharmaceutical industries, science, law, finance, arts, humanities, archives, museums and libraries.

UKeiG's most popular professional development courses include search tools and strategies, knowledge management, open access and research data management.

A key benefit of membership is that the CPD courses, meetings and networking forums provide 'crossover' insight from one discipline to another. Members see UKeiG as a way of keeping up to date with trends and developments outside of their core, day-to-day business. Few other organisations provide this kind of cross-sectorial context and oversight.

Technical level

Although members rate themselves highly for technical awareness, they are typically users rather than creators of technology. Articles should not assume understanding of technical terms without explanation.

Length of article

Feature articles should be in the region of 1, 500-2, 500 words, but the editor is flexible on article length. Each article should be prefaced by a short summary/abstract.

What to write

The world is your oyster in terms of suggested themes and subjects if they reflect the disciplines and membership base articulated above. You should never assume that readers will be entirely familiar with your topic, so anything you can do to offer definitions, explanations, examples and context would be welcome. You should always hyperlink to suggested reading and alternative resources to enable readers to explore your article further.

While the obvious focus of the group is the UK electronic information sector, the industry, by its very nature, is global and international developments should be reported when they impact on the UK landscape.

The most valuable viewpoint you can give is that of a practitioner. While UKeiG welcomes theoretical debate, we are primarily a forum where peers can share their practical experiences and understanding. So, if something worked for you, tell the readership. If something didn't, tell the readership why not.

How to submit

Please e-mail your copy to the editor, Gary Horrocks at: *info.ukeig@cilip.org.uk* Articles should be delivered in a simple Word, OpenOffice or RTF format. Hyperlinks to alternative/suggested content/references/further reading should be embedded in the text. Images are welcome if they illustrate a point or clarify a statement. Please send them separately and place them in the Word document in the appropriate sections. They may be in gif or jpeg formats.

Rights

By submitting an article to eLucidate, authors grant UKeiG the non-exclusive right to publish the material in any format in perpetuity. However, authors retain full rights to their content and remain the copyright owner.

About you

Please provide a biographical paragraph about yourself, alongside an email address and job title/affiliation.

Editorial process

Your article will be copy-edited for spelling and for sense and clarity. If there are major edits to the article, we may return it to you for your comments and approval or invite you to make the changes. The editor reserves the right to supplement any submitted copy with additional information and links if it improves the context and readability of any submission.