

and developing policies for information work. Risks are everywhere, such as copyright infringement, unlicensed software use, illegal distribution and defamation by email and unauthorised data disclosure. We have to identify, prioritise, manage, monitor and review policies (e.g. disclaimers in all university emails going out). We were warned if putting up posters to be careful of wording (use "Under the Act you may be able to ...", rather than "you cannot do this..."). If in doubt take legal advice!

Wow. It was a long day. Both speakers were excellent. They were extremely knowledgeable and provided a great double act, but there was a lot of information to take in. We certainly got our money's worth and learnt a lot. I definitely found it very useful and it is an area that is increasingly important to all information professionals.

**Lynda Clark**  
**Scottish Agricultural Science Agency**

## **Books waiting for review**

The following books from Facet Publishing are awaiting reviewers - please contact Peter Chapman if you would like to do one (or more...)

Chowdhury, G G introduction to modern information retrieval 2nd ed.